

# What is an Education, Health and Care Needs Assessment?



This information sheet is for you if you are aged between 16-25 years old:

- Attend a Sixth Form or College,
- Want to understand what an EHC Needs Assessment is?
- Why one might be requested.

Turn over  
for more  
information

If you want to know more about what SEN is and how your Sixth Form or College should be supporting you with this, please contact us.



## An Education, Health, and Care (EHC) Needs Assessment is a detailed assessment of your education, health, and care needs. It is the first step to getting an Education, Health and Care (EHC) plan.

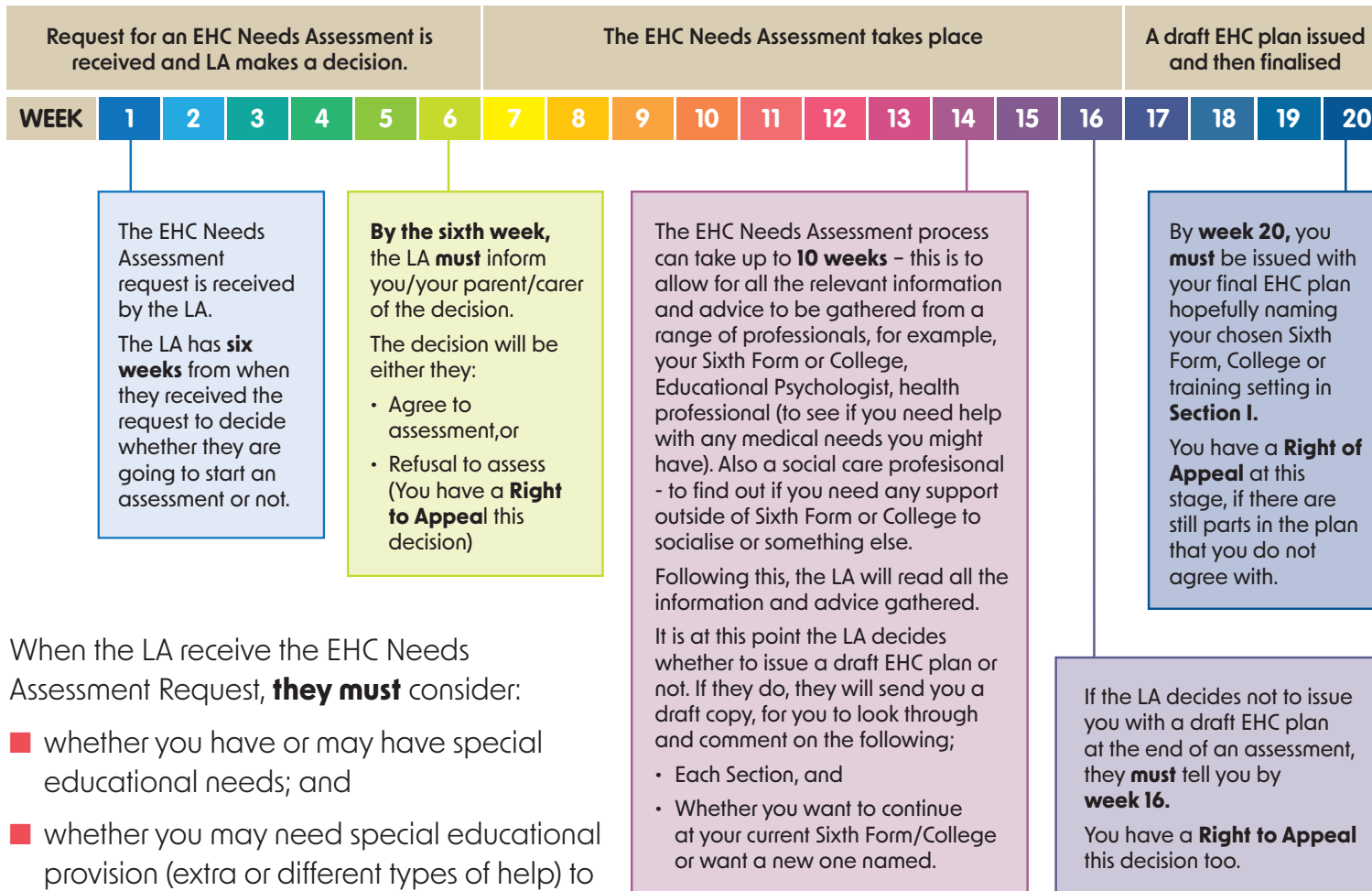
An EHC plan can result in additional help and funding for you at Sixth Form or College if you have special educational needs (SEN).

- If you, (your parent/carer if you agree) or Sixth Form or College feel that the help they are providing, is not enough or need more money to keep it going, then you or your Sixth Form or College can request an EHC Needs Assessment. This request is made to the council, who are usually referred to as the **Local Authority (LA)**.
- Before the request is made -you are expected to give your views on what you are having difficulties with, the help you are receiving and what help you think you need.
- The letter or form used to make an EHC Needs Assessment request, **should** contain the following information:
  - A description of your SEN (what you are struggling with or finding difficult)
  - The support you need for your SEN
  - The support already put in place by your Sixth Form or College
  - Your progress so far
  - Include your SEN Support plan and reports written by any professionals who have seen or worked with you.

**If you would like to make an EHC Needs Assessment request yourself, please contact us for a template letter to make the request.**

SEN is when you find learning or being at Sixth Form or College a struggle compared to other students and need extra or different types of help for this.

# EHC Needs Assessment Time Scales and Steps



When the LA receive the EHC Needs Assessment Request, **they must** consider:

- whether you have or may have special educational needs; and
- whether you may need special educational provision (extra or different types of help) to be made through an EHC plan.

If the answer to both of these questions is yes, then the LA **must** carry out an EHC Needs Assessment of your needs. The entire process **must** take no longer than **20 weeks** from start to finish.

If the LA exceed these timescales, you can lodge a formal complaint.

## How we can help:

### We can

- Go through any questions you have about the EHC Needs Assessment
- Support you to make an EHC Needs Assessment Request
- Provide support through the EHC Needs Assessment process
- Provide advice on your options when you have a Right of Appeal

## How to contact us:

- By phone - call or text our Children and Young People's officer on **07917 504 390**
- Call our office Helpline Number: **020 8871 8065**
- Email: [wiaass@wandsworth.gov.uk](mailto:wiaass@wandsworth.gov.uk)
- Visit: [wiaass.org.uk](http://wiaass.org.uk)

**We are Free, Confidential (private) and Objective (we will not tell you what to do or take sides)**