



What is an Education, Health Care (EHC) plan, and Looking Through a Draft Education, Health, and Care (EHC) plan

This sheet tells you,

- What an EHC Plan is,
- How to look through a draft EHC Plan if your child (0-16), or young person (16-25) has been issued with one.

For more detailed information contact WIASS on 020 8871 8065, or email, wiass@wandsworth.gov.uk or look at our web site page on [Education, health and-care plans \(EHC plan\)](#)

Frequently Asked Questions (FAQs):

What is an EHC plan?

An EHC plan is a legal document that describes your child's or young person's special educational, health and social care needs (difficulties), and the provision (help) needed to meet those needs.

Who in the council has sent me a draft copy of my child's or young person's EHC plan?

The Special Needs Assessment Service (SNAS) are the service at the council who will look after your child's or young person's EHC plan. The person who looks after your child's or young person's EHC plan in this team, is called their **Education, Health, and Care (EHC) Coordinator**.

Why is it important to look at my child's or young person's draft EHC plan and say how I feel?

The draft EHC plan should be **clear** and **short**, and easy for you, your child or young person, and their teachers to understand it, and know what help your child or young person needs.

It's important to make sure:

- Everything is written in the right section.
- That nothing has been left out or is incorrect.
- Everything that is written about your child or young person is easy to understand.



What information must be in an EHC plan?

An EHC plan must have **12 sections**. Each section has different information about your child or young person.

Section A The views, interests and aspirations of your child or young person and you

What your child or young person enjoys at home, what they would like to do when they are an adult.

What they think they are good at and what they may need help with.

There are **3 sections on needs (difficulties)**, and these are matched up with **3 sections on provision** (help provided):

Section B: Special Educational Needs (SEN)

The difficulties your child or young person has with learning in the classroom and during the school day.

Section F: Special Educational Needs Provision

All the help (strategies) your child or young person will need to meet their SEN written in Section B.

Section C: Health Needs

The difficulties your child or young person may have with their health (medical), for example, they may have difficulties with sleeping or eating because of a health condition

Section G : Health provision

The help your child or young person will need to meet their health needs written in Section C.

Section D: Social Care Needs

The difficulties your child or young person may have outside of school, for example, making friends or joining a club outside of school.

Section H1 and H2:

The help your child or young person will need to meet their social care needs written in Section D.

The other sections of the EHC plan are:

Section E: Outcomes

Section I: Placement

The name of the nursery or school, your child or young person will attend. **This will only be written in the Final EHC plan.**



<p>How the help written in Section F will benefit your child or young person in the future.</p>	
<p>Section J: Personal Budgets You can request that the council or health services, thinks about making a payment to you or someone else, so that you can organise the help written in Section F, G or H, of the EHC plan by yourself.</p> <p>You do not have to have one, but if you do ask for one, the council or health services will consider your request and make a decision about whether they can make the payment or not.</p>	<p>Section K: Information and Advice A list of all the professional reports and yours, your child, or young person's views, collected during the EHC Needs Assessment.</p> <p>The information in these reports was used to write the EHC plan.</p>

If your child is aged between 16-25, please read our Post 16 information sheet on [EHC plans](#)



Receiving a draft EHC plan and timescales to look through it.

Why have I been sent a draft EHC plan?

The council will send you a **draft** copy of your child's or young person's EHC plan to look through and give your views on.

This can happen after an Education, Health, and Care (EHC) Needs Assessment or after an Annual Review of your child's EHC Plan.

How long do I have to look through the EHC plan?

You then have **15 calendar days** to:

- Say how you feel about the draft EHC plan and ask for any changes if you don't agree.
- Ask to have a meeting with the council to talk about the draft EHC plan.
- Ask to have a nursery or school named in the final EHC plan.

What happens next?

The EHC Co-ordinator sends the draft EHC plan to the nursery or school that you have asked for (there are some schools that the council do not have to send it to)

Nurseries or schools then have **15 calendar days** to:

Respond to your EHC Co-ordinator to say if they can meet your child's or young person's needs in the EHC plan and give them a place.

Remember, your child doesn't have to change their nursery or school just because they now have an EHC plan. You can ask for this to be named in the EHC plan.

Most children stay at the nursery or school they are already going to unless you decide to.

Getting the final EHC plan

The EHC Co-ordinator should send you the final EHC plan as soon as possible, however, they **must** send it to you within **20 weeks** of the council logging your request for an EHC Needs Assessment.

When you receive the final EHC plan, you have **the right to appeal**, if you still do not agree with what is written in the EHC plan.