



Right of Appeal to the SEND Tribunal Flowchart

Step
1

You Have Received a Decision Letter from the Local Authority(LA) SEN Team

Step
2

Contact the Independent Mediation Service (Required Step)

Steps
3-11

Appeal Registration, Response, Evidence and Preparation (if you decide to appeal to the SEND Tribunal)

3. Register Your Appeal
4. Appeal Registered by the SEND Tribunal
5. Local Authority Responds
6. Evidence Gathering and Submission
7. Tribunal Bundle (Hearing Papers)

8. Requests for Changes (If needed)
9. Case Management Hearing (CMH)
10. Telephone Case Management Hearing (TCMH)
11. Working Document (EHC Plan Content Appeals)

Step
12

Before the Hearing Preparation

Step
13

At the Final Hearing

Step
14

Decision Issued

Step
15

Implementation of Tribunal Order

For information about each step, please read our [Right of Appeal to the SEND Tribunal](#) and [SEND Tribunal Check list](#).

These can be found [this link](#) [Challenging decisions and appealing](#) - Wandsworth Information, Advice and Support Service